Sage 50 cloud/V19 Pastel Partner Intermediate Course outline

Installation
• Preparing to install
• Installing and registering Sage Pastel Partner Version 19
Working in the Demo Company
• Open a company in Sage Pastel Partner Version 19
• Navigate in Sage Pastel Partner Version 19 using the four navigation methods
Creating a New Company
• Setting up a company
• Using the Sage Pastel Partner Version 19 setup assistant
Auto Setup
• Auto Setup menu
Edit Masterfiles
• Edit General Ledger
• Edit Suppliers
• Edit Inventory
• Edit Customers
Supplier Processing
• Create a purchase order
• Goods received notes
• Supplier invoices
• Return and debit
• Supplier journal
Cash Book Processing
• Settings
• Processing in the cash book
• Inter - Account transfers
Customer Processing
• Create a quotation
• Sales orders
• Tax invoices
• Credit notes
• Debit notes
Customer journals
Monthly Processing
• Customer monthly processes
• Supplier monthly processes
• Other monthly processes
• Processing in cash book
Take On Balances
• Taking on General Ledger balances
• Taking on Customer balances
• Taking on Supplier balances
• Taking on Inventory balances